# **Texan Guidelines**



# 2023-2024



https://constitutioncenter.org/education/videos/living-news-search-and-seizure

The following guidelines have been established to create an atmosphere of teamwork among students, parents, faculty, and administration at Wimberley High School. This information may also be found in greater detail in the WISD student handbook.

#### **ATTENDANCE**

Regular school attendance is essential for a student to make the most of his or her education—to benefit from teacher-led and school activities, to build each day's learning on the previous day's, and to grow as an individual. There are truly no days it is okay for a student to be absent.

#### **Learning to be Present**

## Attendance Support Process (ref. p.32 Student Handbook)

Each campus has an attendance committee who review all student absences in accordance with state compulsory school attendance legislation and in the event a student's attendance indicates chronic or excessive absenteeism. The committee may advise additional student support services and/or truancy prevention measures based on their review. Parents may also ask to meet with a committee member for questions about attendance or to seek support for a student's attendance.

Two state laws—one dealing with compulsory attendance, the other with attendance for course credit—are of special interest to students and parents. They are discussed below.

<u>Compulsory Attendance</u> (ref. p. 27 Student Handbook)

#### **Attendance Enforcement**

#### Students 19 and older who voluntarily enroll

Under §25.085(e), a person who voluntarily enrolls in or attends school after the person's 19<sup>th</sup> birthday is required to attend each school day for the entire period the program of instruction for which the student is enrolled is offered. This requirement is <u>not</u> enforceable through §25.093 or Chapter 65, Texas Family Code. However, if the person has more than five unexcused absences in a semester, the school district may revoke the person's enrollment for the remainder of the school year subject to certain conditions.

## Between ages 6 and 19

State law requires that a student between the ages of six and 19 is required to attend each school day for the entire period the program of instruction for which the student is enrolled is offered, as well as any applicable accelerated instruction program, extended year program, or tutorial session, unless the student is otherwise excused from attendance or legally exempt.

## Failure to Comply with Compulsory Attendance (ref. p.29-30 Student Handbook)

When a student between ages 6 and 19 incurs unexcused absences for three or more days or parts of days within a four-week period, the school will send a notice to the student's parent, as required by law, to remind the parent that it is the parent's duty to monitor his or her child's attendance and to require the student to come to school. The notice will also inform the parent that the district will initiate truancy prevention measures and request a conference between school administrators and the parents. These measures may include a behavior improvement plan, school-based community service, or referrals to either in school or out-of-school counseling or other social services. Any other measures considered appropriate by the district will also be initiated. If you have questions about your student and the effect of his or her absences from school, please contact the campus truancy facilitator or any other campus administrator.

A court of law may also impose penalties against a student's parent if a school-aged student is deliberately not attending school. A complaint against the parent may be filed in court if the student is absent without excuse from school on ten or more days or parts of days within a six-month period in the same school year.

If a student age 12–18 incurs unexcused absences on ten or more days or parts of days within a six-month period in the same school year, the district, in most circumstances, will refer the student to truancy court. [See policy FEA (LEGAL).]

## Attendance for Credit or Final Grade (K-12) (ref. p.30 Student Handbook)

To receive credit in a class, a student must attend at least 90 percent of the days the class is offered. A student who attends at least 75 percent but fewer than 90 percent of the days the class is offered may receive credit for the class if he or she completes a plan, approved by the attendance committee that allows the student to fulfill the instructional requirements for the class. If a student is involved in a criminal or juvenile court proceeding, the approval of the judge presiding over the case will also be required before the student receives credit for the class. (See policy FEC)

## <u>Procedures to Follow When Absent From School</u> (ref. p.30-32 Student Handbook)

Each and every day a student is absent from school, *parents are required to contact the Attendance Office to report the student's absence*. Students who are absent must bring a written statement signed by a parent/guardian stating the reason for the absence and <u>present it to the Attendance Clerk at least 15 minutes before school starts on the day they return to school or within 3 days of the absence.</u> Parent notes must be written and signed by the parent or doctor's office. In the event parental contact is not made and/ or a note is not received, the absence is not excused.

Written verification for all absences is required regardless of verbal verification for attendance audit purposes. For students who have excessive absences, the administration may take legal action against the parent or guardian.

Absences will only be excused if the student provides written documentation and the absence is for the following reasons: doctor's note, legal matters with a note from the appropriate authority, a verifiable death or serious life-threatening illness in the immediate family.

Any other circumstances must be approved by the principal PRIOR to the planned absence.

After three consecutive days of absence, a student must provide a written doctor's note or see the school nurse for evaluation.

A written parent's note will be accepted for excused absences through the third consecutive day of absence and then a written doctor's note will be required. Chronic absenteeism may result in an attendance plan that requires all illness related absences be documented by a physician to be excused. Chronic absenteeism is defined as absence of 3 or more absences in a 4 week period, absences consisting of 10% of any one class or absences that accumulate to 10 or more in a 6 month period. Parents are encouraged to meet with a member of the attendance committee to contribute their unique perspective to an attendance plan if their student has chronic absenteeism

## **Permission to Leave Campus** (ref. p.31-32 Student Handbook)

Students are required to remain on campus once they arrive, including lunchtime. Students must request a pass from the Attendance Office to go to the parking lot during the school day. Violations of this policy will result in disciplinary action.

For students in high school, if the student's parent will authorize the student to leave campus unaccompanied, a note provided by the parent must be submitted to the main office in advance of the absence, no later than two hours prior to the student's need to leave campus. A phone call received from the parent may be accepted, but the school may ultimately require a note to be submitted for documentation purposes. Once the office has received information that the student's parent consents to the student leaving campus, a pass will be issued to the student to hand to his or her teacher with the necessary information. The student must sign out through the main office and sign in upon his or her return, if the student returns the same day. Documentation regarding the reason for the absence will be required.

If a student becomes ill during the school day and the school nurse or other district personnel determines that the student should go home, the nurse will contact the student's parents. Unless directed by the parent to release the student unaccompanied, the parent or other authorized adult must follow the sign-out procedures as listed above. If a student is allowed to leave campus by himself or herself, as permitted by the student's parent, or if the student is age 18 or is an emancipated minor, the nurse will document the time of day the student was released. Under no circumstances will a child in elementary or middle school be released unaccompanied by a parent or adult authorized by the parent. (Attendance Clerk phone # 512-847-5729, ext. 4287 or fax # 512-847-7269)

## During Lunch Or At Any Other Time during the School Day

Students are not authorized to leave campus during regular school hours for any other reason, except with the permission of the principal.

Students who leave campus in violation of these rules will be subject to disciplinary action in accordance with the Student Code of Conduct.

The campus parking lot attendant may supervise the area to ensure that students are not loitering in a vehicle and/or communicate with the office to verify if a student has permission to leave campus. Students violating the rules will be reported to the principals.

## WHS Counseling Office

The Wimberley High School Counselors advocate for and support all students in their personal, social, academic and career development. This is accomplished through a variety of approaches including, but not limited to, delivery of guidance curriculum in various group sizes to support student development; individual and group counseling; individual student planning and goal-setting activities; consultation and coordination activities to support student success, and effective interpretation of student assessment data. WHS School Counselors follow the <a href="mailto:American School Counselor Association Ethical Standards">American School Counselor Association Ethical Standards</a>. The School Counselors are: Adriana Phillips, students A-K (<a href="mailto:adriana.phillips@wimberleyisd.net">adriana.phillips@wimberleyisd.net</a>) and Kristina Vannoy, students L-Z (<a href="mailto:kristina.vannoy@wimberleyisd.net">kristina.vannoy@wimberleyisd.net</a>).

#### Wellness Center Program Information

Wimberley High School utilizes the Wellness Center as part of its school-wide guidance counseling program. *All students at Wimberley High School have the opportunity to utilize the Wellness Center at the discretion of their teachers or during lunch or Texan Time.* The Wellness Center's mission is to serve as a bridge for students who need time-limited support to return to the academic setting. The Wellness Center provides a safe space to talk to a trusted adult, psychoeducational lessons, a quiet space for a snack or self-regulation, and research-based short-term interventions to improve academic and social outcomes. The Wellness Center can also provide outside referrals for more intensive support with parent or guardian permission or by request as needed. The Wellness Center is a tier 1 intervention and part of WISD's safe and supportive schools initiative. Appropriate notification will be made immediately if any student is in danger or any type of abuse is reported as outlined in the American School Counselor Association Ethical Standards.

Grade and attendance data as well as a team approach with appropriate stakeholders (teachers, students, families, and Wellness Center staff), will be utilized to ensure academic success remains the top priority for all students.

If you have any questions about the WHS Wellness Center please feel free to contact Sarah Myers, Wellness Center Coordinator (<a href="mailto:sarah.myers@wimberleyisd.net">sarah.myers@wimberleyisd.net</a>), Ryan Wilkes, Principal (<a href="mailto:ryan.wilkes@wimberleyisd.net">ryan.wilkes@wimberleyisd.net</a>), or Lori Pharis, Director of Student Support Services (<a href="mailto:lori.pharis@wimberleyisd.net">lori.pharis@wimberleyisd.net</a>) to discuss this program. The safety, well-being, and academic success of all WHS students are and will continue to be our top priority.

## **BULLYING** (ref. p. 35-36 Student Handbook)

The district strives to prevent bullying, in accordance with the district's policies, by promoting a positive school culture; building healthy relationships between students and staff; encouraging reporting of bullying incidents, including anonymous reporting; and investigating and addressing reported bullying incidents. Bullying is defined in state law as a single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression, expression through electronic means, or physical conduct that:Bullying is defined in Section 37.0832 of the Education Code as a single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression, expression through electronic means, or physical conduct that:

- Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property;
- Is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student;
- Materially and substantially disrupts the educational process or the orderly operation of a classroom or school; or
- Infringes on the rights of the victim at school.
- Bullying includes cyberbullying. Cyberbullying is defined by Section 37.0832 of the Education Code as bullying
  that is done using any electronic communication device, including through the use of a cellular or other type of
  telephone, a computer, a camera, electronic mail, instant messaging, text messaging, a social media application, an
  Internet website, or any other Internet-based communication tool.
- The district is required to adopt policies and procedures regarding:
- Bullying that occurs on or is delivered to school property or to the site of a school-sponsored or school-related activity on or off school property;
- Bullying that occurs on a publicly or privately owned school bus or vehicle being used for transportation of students to or from school or a school-sponsored or school-related activity; and
- Cyberbullying that occurs off school property or outside of a school-sponsored or school-related activity if the cyberbullying interferes with a student's educational opportunities or substantially disrupts the orderly operation of a classroom, school, or school-sponsored or school-related activity.
- Bullying is prohibited by the district and could include hazing, threats, taunting, teasing, confinement, assault, demands for money, destruction of property, theft of valued possessions, name-calling, rumor-spreading, or ostracism.

If a student believes that he or she has experienced bullying or has witnessed bullying of another student, it is important for the student or parent to notify a teacher, school counselor, principal, or another district employee as soon as possible to obtain assistance and intervention. Any district employee aware of a report of a bullying incident will relay the report to appropriate administration. The administration will investigate any allegations of bullying or other related misconduct. The district will also provide notice to the parent of the alleged victim and the parent of the student alleged to have engaged in bullying. A student may anonymously report an alleged incident of bullying by use of P3 Campus App or WISD website <a href="https://www.p3campus.com/tipform.aspx?ID=7004">https://www.p3campus.com/tipform.aspx?ID=7004</a>

If the results of an investigation indicate that bullying has occurred, the administration will take appropriate disciplinary action and may, in certain circumstances, notify law enforcement. Disciplinary or other action may be taken even if the conduct did not rise to the level of bullying. The district will provide research-based interventions, which may include counseling options, for students who engage in bullying behaviors, students who are targeted by bullying behaviors, and any student who witnessed bullying behaviors. Any action taken in response to bullying will comp

Any retaliation against a student who reports an incident of bullying is prohibited.

Upon the recommendation of the administration, the board may, in response to an identified case of bullying, decide to transfer a student found to have engaged in bullying to another classroom at the campus. In consultation with the student's parent, the student may also be transferred to another campus in the district. The parent of a student who has been determined by the district to be a victim of bullying may request that his or her child be transferred to another classroom or campus within the district. [See Safety Transfers/Assignments]

A copy of the district's policy is available in the principal's office, superintendent's office, and on the district's website, and is included at the end of this handbook in the form of an appendix. Procedures related to reporting allegations of bullying may also be found on the district's website.

A student or parent who is dissatisfied with the outcome of an investigation may appeal through policy FNG (LOCAL).

[See Safety Transfers/Assignments, Dating Violence, Discrimination, Harassment, and Retaliation, Hazing, policy FFI, and the district improvement plan, a copy of which can be viewed in the campus office.]

#### Vaping/E-cigarettes

House Bill (HB) 114 amends Chapter 37 to make clear that conference, hearing, and review provisions in 37.009(a) apply to all removals for *mandatory placement in a Disciplinary Alternative Education Program (DAEP)* and mandatory expulsions. *This bill requires a student to be placed in the DAEP if the student possesses, uses, or is under the influence of, or sells, gives, or delivers marijuana, THC, or an <u>e-cigarette</u> to another person within 300 feet of school property or at a school-related event. The requirement for mandatory expulsion for felony marijuana, THC, and alcohol-related conduct has been removed. In addition, the bill allows a program of educational and support services to be provided to a student and parents for an offense involving e-cigarettes.* 

## **DRESS CODE AND GROOMING** (ref. p. 48-50 Student Handbook)

The district's dress code is established to teach grooming and hygiene, prevent disruption, and minimize safety hazards. Students and parents may determine a student's personal dress and grooming standards, provided that they comply with the following:

## **General Appearance**

All students are required to wear a shirt or blouse; pants, skirts, or dress; and appropriate footwear at all times. Clothing, accessories and makeup must not be distracting or disrupt school activities. Clothing and footwear will be clean, neat, and in good repair. Pants with excessive holes or tears in them will not be acceptable and students wearing such clothing will be required to change (no holes are permitted above the fingertips when arms and fingers are fully extended at the sides of the student). Pants should be worn at the waist, must not ride below the hip. Pajama-type clothing and house slippers/shoes may **not** be worn **unless** it is a scheduled school spirit day. Shoes with wheels or rollers are **not** permitted on school property at any time. No undergarments or underwear shall be

visible at any time. Students are required to adhere to these guidelines in the interest of maintaining the educational environment and safety.

#### Extracurricular Activities: Guidelines for Dress

Extracurricular activities directors may make their own rules, in accordance with District policy, concerning dress and hair that is deemed necessary to insure that participants' appearance and/or conduct will make a favorable impression at home or at out-of-town activities. The principal, in conjunction with the sponsor, coach, or other person in charge of an extracurricular activity, may regulate the dress and grooming of students who participate in the activity.

#### Facial Hair

Facial hair is acceptable but must be kept well-trimmed and clean.

#### Attire

For students in Grades PK-12, shorts, skirts, dresses and "skorts" must completely cover the student's front and bottom, with a minimum 3" inseam.

Shirts and blouses should fit appropriately. Off the shoulder wear, strapless, spaghetti straps, muscle shirts and and/or low-cut neckline are prohibited. Sleeveless tops are permitted, as long as they are not too revealing (straps must be at least two inches in width). Clothing that is thin or sheer is inappropriate at school (lace, see-through material, backless sundresses, etc.). Appropriate undergarments are required. Shirts and tops must cover midriff at all times with no skin exposed.

## Hats/Caps/Sunglasses

No hats, caps, hoods of any kind may be worn on the head. Non-prescription glasses/sunglasses are not permitted.

### Student hair guidelines

Student's hair is expected to be neat and well-groomed. Any hairstyle that is deemed to be a distraction by the administration may need to be altered in accordance with the administration's direction.

## .Shoes with roller skates

Shoes with wheels and skateboards are not permitted at school or school events and will be confiscated.

## Writing on clothing/Person

Shirts, caps, jackets and other apparel and attire with writing that is vulgar, obscene, or uses profanity will not be worn. The advertising of, or emblems of, alcoholic beverages, drugs, tobacco products, profanity, or emblems of seductive or sexually insinuating nature are against dress code policy. These will not be worn or displayed.

#### Final Authority

Final judgment in enforcing this policy and determining appropriate student attire will rest with the administration.

## **Consequences**

If the campus administration determines that a student's grooming or clothing violates the school's dress code, the student will be given an opportunity to correct the problem at school. Students found to be in violation of the dress code guidelines may change into school-provided attire (e.g., gym shorts or sweatpants, t-shirt) for the remainder of the school day. Students will not be permitted to go home to change into appropriate clothing. A student may face disciplinary action in accordance with the WISD Code of Conduct for failure to comply with dress and grooming standards.

Appropriate consequences will be assigned to students depending on the number of referrals and frequency of dress code violations.

**Public Display of Affection (PDA)** is inappropriate physical contact at school or at school-related functions. Students displaying excessive affection will be subject to disciplinary action and/or parent contact by school administrators.

**Skateboards** are not permitted on school property. They will be confiscated.

### **Cell Phones**

The district permits students to possess cell phones or other electronic devices. However, if a student chooses to bring any phone or other personal electronics to school or a school event they do so at their own risk. The district is not responsible for lost or stolen devices. The district also reserves the right to restrict possession and use of these devices, i.e. **phones are to be turned off and put away during the school day** unless given permission by a specific instructor or administrator. Students refusing to comply with teacher directions will be subject to having their device taken by school personnel and disciplinary action. Parents will be notified when a device is confiscated. The confiscated cell phone and/or electronic device may be retrieved from the assistant principal's office for a fee of \$15.

A student who uses electronic devices inappropriately during the school day will have the device confiscated.

Any disciplinary action will be in accordance with the Student Code of Conduct.

#### **Detention**

Detention (D-Hall) will be held before school from 7:20 AM to 8:10 AM on Tuesdays and Thursdays and after school from 3:35 PM until 4:35 PM on Wednesdays and Thursdays. To receive credit for D-Hall, students must be on time and quietly working throughout the detention period.

## Friday Night Live

Friday Night Live (FNL) will be assigned to students as a disciplinary consequence or as a method of attendance recovery for students with excessive absences. Friday Night Live will be located in the **High School Library** from **3:35 PM to 7:35 PM every Friday.** Late arrivals will not be admitted and students who leave will not be allowed to return.

#### ISS

In School Suspension will be held from **8:15 AM to 3:35 PM**. Assignment requests will be emailed to teachers for students assigned to ISS. The ISS teacher will return completed assignments to teachers at the end of each school day. **To receive credit for ISS, students must be on time and follow ISS rules throughout the assigned day.** 

#### WHS Retest Policy

See course syllabus.

#### WHS Late Work Policy

See course syllabus.

## Scholastic/Academic Dishonesty

The penalty for any form of scholastic dishonesty (cheating, plagiarism, etc.) will be a Discipline Referral, may receive a zero (0) on the work involved and a disciplinary placement in ISS. This policy is explained and defined in the WHS Honor Code.

#### **Tutorials**

WHS Teachers are available to provide additional academic support to students during Tutorials each school day. Tutorials are scheduled every morning except Wednesday from 7:40-8:10am and after school Monday through Thursday until 4:00.

## **STUDENT PARKING**

#### **Restrictions and Limitations**

- Arrival and departure from school should be the only reason for students to be in the parking lot. **Students are prohibited from loitering in or on vehicles at any time.** Permission must be obtained from the Attendance Office before a student may return to the parking lot during the school day. Students are considered truant if in the parking lot during instructional time.
- Students are expected to observe all traffic signs and directional arrows. The campus speed limit is 10 m.p.h. Excessive speed or horseplay may result in the loss of parking privileges.
- A student must have approval from the office to leave school other than at the end of his/her schedule. The student may be required to present his student ID to school officials.
- Any traffic accident or theft of property from the parking lot should be reported to the office immediately; the school district, however, assumes no responsibility for damage to or loss of personal property.
- Students are not to park in unpaved areas or spaces marked RESERVED, VISITOR, FIRE LANE, FACULTY, LOADING DOCK and HANDICAP or labeled for any other specific purpose without Campus Administration permission.
- Students must park between the painted lines.
- Based on the availability of parking spaces, the school reserves the right to limit the sale of parking permits at any time. Students not purchasing permits are required to park at the Texan Stadium parking lot. Parking at the Administration Building, Danforth Jr. High, the Ag building or the band practice lot is not allowed.
- WHS Parking Permits are not transferable. Permits may not be re-sold, given or traded to other students. Students identified as illegally obtaining or distributing parking permits will forfeit their right to park on Campus for the remainder of the school year.

Parking or Driving Violations: ALL driving students must register their vehicle regardless of purchasing a parking pass. Parking violations may result in a parking fine issued by Wimberley High School and/or the suspension of parking privileges. Fines for Wimberley High School tickets are \$10 for each offense and must be paid by the end of each six weeks in the Principal's office. After a student receives three parking tickets per year, the student's parking privileges may be suspended or the vehicle booted or towed from the lot. Students who owe fines for parking violations will not be allowed to attend prom or other school functions. Students who owe fines at the end of the year will not be permitted to buy a current sticker until all fines are paid.

Parking violations may include parking in the fire lane or loading zone, parking in an area not designated for parking, parking in a handicapped space without a valid tag, parking in the student lot without a valid permit, or parking in another WISD parking lot without permission during the school day (including the Administration Building, Band Practice Field, Emily Ann Theater or the Ag Building and Junior High lots).

#### **Parking Pass Requirements**

- All motorized vehicles in the WHS parking lot must have a valid parking permit. The permit must be properly displayed on the rear view mirror at all times. Vehicles without a valid parking permit or parked illegally may be ticketed/booted/towed and stored at the owner's expense. Students who need a replacement permit due to the sale or damage of a vehicle will have a \$25 replacement fee.
- Parking permits will be issued at a cost of \$50. For those bought after January 1st (second semester), the cost will be reduced to \$25
- Parking permits will be issued only to current students who present a valid driver's license, current proof of liability insurance, student ID, and have filled out the Vehicle Registration sheet. Vehicle information can be updated in the Assistant Principal's office. All rules of the parking permit apply at all times.
- Students not purchasing permits are required to to register their vehicle with the school and may park at the Texan Stadium (football field) parking lot.

<u>Visitor Parking</u> is located in the main parking lot in front of the theater. <u>The Attendance Office is located in the Main Office</u>. When picking your child up during the school day, parents will be required to sign students in and out in the Main office.

Wimberley High School Website: http://hs.wimberleyisd.net/

<u>WISD 2023-2024 Calendar and Student/Parent Handbook</u> can be found under Parent Portal-- Resources menu: <a href="http://www.wimberleyisd.net/">http://www.wimberleyisd.net/</a>

# Wimberley High School <a href="Student ID">Student ID and Access Badge Policy</a>

As part of our school district's continuing efforts to provide a safe learning environment, high school students and staff are required to wear Access ID badges. The badges not only serve as identification but they also enable students to open certain outside doors, and are required to swipe on and off all buses for all activities. Badges may also be used in purchasing lunches, checking out books and chromebooks and other functions as technology permits.

\*\*\*Access ID Badges Do Not Contain a Tracking Device\*\*\*

- Access ID badges will be issued to each student at the beginning of the year or when they enter the school as a new student free of charge.
- Access ID badges must be worn at all times while on campus or field trips.
- The card must be prominently displayed by wearing it around the neck on the outside of all clothing.
- Access ID badges must be swiped while loading and unloading a bus including extracurricular activities
- Students who do not have an Access ID will be given a temporary ID that students must wear the rest of the day. Students who check into school after the 1st hour has begun will be checked in the main office and if a temporary badge is needed, they will be given one at this time.
- In the event a card is lost, stolen or damaged, it is the student's responsibility to replace it through the main office. The cost is \$5.00. For your convenience, lanyards are also sold for \$1.00 each.
- A fee of \$5 will be charged if students do not return their ID badges upon withdrawal from school.
- Students who are caught wearing another student's ID will be assigned immediate Friday Night Live.
- Students will be subject to disciplinary action in accordance with the student code of conduct for noncompliance.

## Wimberley High School Honor Code

Honesty and integrity are basic requirements for the development of a successful learning environment. Individuals who choose to cheat are harmed as they do not learn the curriculum. Fellow students are affected when peers who cheat gain an unfair advantage. Wimberley High School is impacted when the environment of trust is damaged. Our community and society in general are hindered when dishonesty and the taking of shortcuts are allowed to become acceptable practices.

#### Academic Dishonesty includes, but is not limited to the following:

- Copying homework or allowing another student to copy homework.
- Collaborating on homework without the permission of the teacher.
- Plagiarizing by taking credit for work done by another without giving proper credit.
- Sharing or receiving answers to or items included on tests or quizzes.
- Procuring and/or studying from tests or quizzes obtained without the teacher's permission.
- Accessing answers written on a cheat sheet, item of clothing or anywhere else during a testing situation.
- Looking at or allowing another student to look at your answer sheet during a test or quiz.
- Talking, using signs or making gestures during a quiz or test for the purpose of communicating with other students.
- Using any electronic device to access information during a test or quiz.
- Sabotaging a fellow student's work in order to gain advantage.

#### **Consequences of Honor Code violations:**

- The student receives a "0" on the assignment/test and loses the opportunity to make it up for credit.
- The teacher notifies the parent.
- The teacher completes a discipline referral form and submits it to the appropriate administrator. The referral remains on file for the duration of the student's high school career.
- The student is assigned to In-School Suspension.
- The student may be denied membership and current members will be expelled from student organizations requiring an Honor Code.
- Actions that involve collusion and/or theft of tests or teaching materials will result in suspension or assignment to DAEP.
- A pattern of cheating behavior will result in suspension or assignment to DAEP.

# Wimberley High School Tardy Policy 2023-2024

The Wimberley Independent School District Student/Parent Handbook states the following:

## **Tardies**

Most students go through a school term without ever being tardy to class. Students who are tardy interrupt the instructional process for themselves, their classmates and the teacher. To have classes move smoothly with few disruptions, it is important for students to be on time. A student who is tardy will be subjected to disciplinary action. The following rules apply:

- 1. Students are considered tardy if they are not in the classroom at bell.
- 2. The only acceptable tardy excuses will be those granted by a sending teacher or administrator.
- 3. Excuses of car trouble, flat tires, waking up late, etc. will not be valid for tardies.
- 4. Bus transportation is available to all students; therefore, tardies incurred due to car trouble will be unexcused.
- 5. Students will be subject to disciplinary action upon the receipt of a 4th tardy per 6 weeks.
- 6. For tardy purposes, the Review Board/Attendance Committee may consist of the Assistant Principal, the Counselor(s), or designated teachers.
- 7. Students who come to class without the materials needed for class are not to be counted tardy. This is a discipline factor, not a tardy.

## **EXCESSIVE TARDIES**

Students will be allowed 3 tardies before discipline consequences will be assigned by the Assistant Principal. In accordance with our District Policy, the following consequences will be used to help prevent tardiness:

Tardy #4- AM or PM Detention
Tardy #5- 2 AM or PM Detentions
Tardy #6- Friday Night Live
Tardy #7- 1 Day ISS
Tardy #8 and above- Multiple days of ISS

Failure to serve the assigned consequences will result in additional discipline for the student.

## Intentionally left Blank

## Please INITIAL and SIGN below and return this form to Wimberley High School.

My initials and signature indicating receipt and understanding the 2023-2024 Texan Guidelines.

I understand that the guidelines presented here are outlined in further detail in the WISD Student Handbook that may be found online at <a href="http://www.wimberleyisd.net/">http://www.wimberleyisd.net/</a> choose Family Portal, then Student/Parent Handbook and and that it is my responsibility to review the handbook each year with my parent or guardian.

Student S	ignature	Date
Printed Student Name		Grade
	_ Tardy Policy	
	Honor Code	
	_ Student ID	
	_Student Parking	
	Cell phones & Behavior Expectations	
	_ Dress Code	
	Bullying	
	WHS Counseling Office & Wellness Center	
	Attendance	
ase Initial:		